

TJMS 8th Grade Late-Work Policy  
Second Semester 2021

In an effort to improve communication between parents, students, and teachers, and keep students accountable for their learning, the 8th-grade teams collaborated and created a unified late-work policy by content.

Students will be working on lessons as we are teaching the content, thereby increasing their ability to master the skills, while learning important management skills preparing them for high school and beyond.

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I have read and will follow the TJMS 8th-Grade Late-Work Policy.

Student signature \_\_\_\_\_

Student name  
printed \_\_\_\_\_

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I read and understood the TJMS 8th-Grade Late-Work Policy.

Parent  
Signature \_\_\_\_\_

Parent name  
printed \_\_\_\_\_

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## TJMS 8th-Grade Late-Work Policy Second Semester 2021

	Where will due dates for assignments be posted?	How will I know if an assignment is missing?	How much time will I have after an assignments' due date to turn it in and will there be any penalties?	What if I am late turning in an assignment because I am absent from school?
<b>Social Studies</b>	Due dates for assignments will be posted on Google Classroom in the Classroom section.	Assignment grades will be in Infinite Campus.	All work is due by the end of the day of the Unit test.	This will be on a case by case basis. If a student is absent with an excused absence, he/she will have those extra days to turn the assignment in. (1 day excused= 1 extra day)
<b>Science</b>	Due dates for assignments are posted on Google Classroom and in Infinite Campus on the assignment. Typically assignments are due the same day, in class, unless stated otherwise by the teacher.	Missing assignments will be marked in Infinite Campus with an M to indicate that the assignment is missing. <b>Google Classroom is not linked to Infinite Campus;</b> therefore, Infinite Campus is the best source.	Assignments are due on the due date posted in Google Classroom and Infinite Campus. If an assignment is turned in late after one week, the grade will decrease by 25%. After the first week, students can turn in the assignment for 50% credit until the end of the unit.  Students will get one "Late Assignment Pass" per term. This will allow students to have ONE extra day to complete their homework and not lose points.	Students who are absent get an extra day for each day they are absent (if you are gone one day, you will get one day past the due date to turn in the assignment).  Quarantined students able to work from home are still expected to turn in work on time (provided the work is on Google Classroom).
<b>Math</b>	Homework will be due the next class period unless stated by the teacher. Due dates that vary from the norm will be listed in Google Classroom.	Infinite Campus will have the most accurate information. An assignment 'turned in' on google classroom may not actually be completed.	Late work can be turned in up until the day of the Unit test. Half credit will be awarded to any late homework that is completed and turned in.  Students will get a "next class pass" to use each unit. This will allow them ONE extra day (for when life happens) to complete their homework and not lose any points for it being late.	Each day absent, you get another day to turn in.  Quarantined students able to work from home are still expected to turn in work on time (provided work is on Google Classroom).
<b>Reading</b>	In Google Classroom	When the teacher has entered the grade for the assignment in Infinite Campus	Work assigned to be completed within one class period is due that day before a student leaves the room. Work assigned that is intended to be done over several days have flexible deadlines. No late work will be accepted if turned in later than one week before the end of the quarter in order to give teachers time to grade the work.	This will be determined on a case by case basis and teachers appreciate communication from students and/or families when possible to plan for absences.
<b>Writing</b>	<b>Physical handouts-</b> The due dates will be posted in the stream on Classroom <b>Google Classroom assignments-</b> The due dates are posted on the assignment.	An assignment is missing when an M is entered into Infinite Campus for a particular assignment.	<b>Classroom/classwork assignments:</b> The due dates will be posted in Google Classroom. If an assignment is turned in after one week the grade will decrease by 25%. After the first week, students can turn in the assignment for 50% credit until the end of the unit. <b>Assessments:</b> If a student is present for an assessment it must be taken during the designated time or the student will receive a zero. <b>Projects/major papers:</b> Our ultimate goal is mastery of skills, so all major papers and projects may be turned in for full credit up to two weeks after the end of the unit. Students will lose points if they are late for the scaffolded assignments, but we always want to leave room for growth in revising and editing.	The number of days absent will be the same as the number of days given past the due date.  Ex: If a student is absent for 2 days his/her assignments will be due 2 days past the original due date.  Quarantined students able to work from home are still expected to turn in work on time (provided work is on Google Classroom).